P.O. Box 1234

Taylor, AZ 85939

February 1, 2016

Mrs. Andrea Krekeler

6th Grade Teacher

682 School Bus Ln.

Snowflake, AZ 85937

Dear Mrs. Krekeler:

Introduce yourself, tell your reader what you are writing to them for. What you are wanting from them.

Reasons why the investor should invest in your restaurant. At least 3 reasons.

Restate what your request is and your reasons for why an investor should invest in your restaurant.

Mrs. Krekeler, thank you in advanced for taking the time to look into and possibly invest in my new idea for a wonderful restaurant for our town. (thanking the person for their time)

Sincerely,

Type your name